

# KWh Billing Activation Form for Level 3 Charging Stations on FLO CA

## KWh Billing Activation Form

In Canada, activating kWh billing for L3 charging stations requires compliance with [Measurement Canada \(MC\) regulations](#). As part of this process, charging station owners must provide specific information and mandatory documents to ensure accurate and standardized billing practices.

This form has been created to facilitate the collection of these essential details, enabling FLO to process activation requests efficiently and in line with regulatory requirements. By completing this form, you help ensure a smooth and compliant activation process for your charging stations.

Please note that there will be a **10-working-day delay** in processing requests from the date we receive all the required information.

### 1. List of FLO charging station ID

- 1.1. The charging station ID is visible on the screen of the charging station.
- 1.2. For SmartDC™, the charging station ID follows this format: ABC-12345. In Canada, SmartDC™ ID always starts with AAC, AAK, AAL, AAP, AAQ or AAR.  
Example: AAL-00817
- 1.3. For FLO Ultra™, the charging station ID follows this format: T123456-1#A1.  
Example: T400004-2#A2

2. **Charging rate for each station** (Ex: 0.45\$/kWh)

- 2.1. If all charging stations have the same rate, list the rate once.
- 2.2. If each station has a different rate, please provide the rate for each station individually.
- 2.3. The rate must be a simple tariff; i.e. a fixed \$ amount per kWh. Complex tariffs such as variable rates depending on the hour of the day or a combination of kWh and time-based charges, are not allowed at this time.

3. **Please attach the two mandatory documents from MC to your email before sending.**

The charging station owner must have completed the [form ISED-ISDE3864E](#) and returned it to MC ([mcdispensation-dispensemc@ised-isde.gc.ca](mailto:mcdispensation-dispensemc@ised-isde.gc.ca)) to receive the two documents listed below.

- 3.1. **Contractor Registration Certificate.** This document certifies that the contractor has been registered in accordance with the requirements of the *Electricity and Gas Inspection Act*.

Please check the box to confirm attachment of the document

- 3.2. **Application for Temporary Dispensation of Level 3+ EVSE Letter including a Summary of Devices Granted Dispensation.** This letter indicates that the charging station owner (FLO's customer) meets all the requirements of the Temporary Dispensation for Level 3+ Electric Vehicle Supply Equipment (EVSE) and lists all the devices (FLO's charging station ID) that have been granted dispensation.

Please check the box to confirm attachment of the document

4. **Desired date to activate kWh billing on all charging stations.** Please rest assured that we will make every effort to honor the requested date; however, there may be circumstances beyond our control that could impact feasibility.